



BRAHMANANDA SWAMY SIVAYOGI (BSS) B.Ed TRAINING COLLEGE

NAAC Accredited B++ Grade with CGPA 2.85 (1st Cycle)
Kerala Institutional Ranking Framework (KIRF) Rank Band-1
(Recognised by NCTE, New Delhi & Affiliated to the University of Calicut)
ALATHUR, PALAKKAD-678541.



INTERNAL QUALITY ASSURANCE CELL (IQAC) (2025 – 2026) MEETING NOTICE

Date: 06.11.2025

Circular No.: BSS-IQAC / 033 / 2025-2026

Dear Teacher-Educators,

Greetings from BSS-IQAC. This is to invite you for the Internal Quality Assurance Cell official blended mode Meeting to be held on 7th November, 2025 at 03:00 pm in the Principal's Chamber.

The Agendas for the Meeting will be,

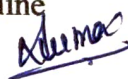
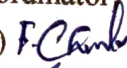
1. Review on the IQAC Initiatives of the second quarterly session.
2. Plan of Action (PoA) for the second quarterly session.

The Committee need your valuable presence to give us valid suggestions. Thanking you in anticipation.




Principal
PRINCIPAL,
B. S. S. B.Ed, Training College
Alathur (PO), Palakkad-Dt
Kerala - 678 541

Members:

1. Dr.Vijayan V Anand, (Director, BSS Institutions, Management Member) online
2. Mr.C.Balachandran, (President, BSS Education Society, Management Member) online
3. Mrs.Neema Surendran, (Assistant Professor in English Education, Coordinator) 
4. Mr.Charles F, (Assistant Professor in General Education, Coordinator) 
5. Dr.Janitha S, (Assistant Professor in Mathematics Education, Member) 
6. Mrs.Rami V M, (Assistant Professor in Commerce Education, Member) 
7. Mrs.Meera T N, (Assistant Professor in Social Science Education, Member) 
8. Mrs.Jini M George, (Assistant Professor in General Education, Member) 
9. Mr.Prijith E P, (Assistant Professor in Physical Science Education, Member) 
10. Miss.Shalabha B, (Assistant Professor in ICT Education, Member) 
11. Mr.Santhosh V, (Assistant Professor in Physical Education, Member) 
12. Mr.Sagardas P H, (Assistant Professor in Art Education, Member) 
13. Miss Ardra Haridas, (Students Union Chairperson (2024-2026) Students' Nominee) 
14. Mr.Manikkuttan, (Office Superintendent, Senior Administrative Officer) online
15. Mr.E B Ramesh, (Chairman, Daya Charitable Trust, Local Trust Nominee) online
16. Miss.Aparna Anilkumar, (Students Union Chairperson (2023-2025) Alumni Nominee) online
17. Mr.Ramdas G, (Parents Teachers Association Member, Stakeholders' Nominee) online



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INTERNAL QUALITY ASSURANCE CELL (IQAC) (2025 – 2026)

MINUTES OF MEETING

Date: 07.11.2025

The official Internal Quality Assurance Cell (IQAC) blended mode meeting for the academic session 2025-2026 was held on 7th November, 2025 at 03:00pm in the Principal's chamber headed by our Principal Dr.K.S.Balambika mam, the Chairperson of BSS-IQAC.

The meeting commenced with the Guruvandanam followed by all the committee members were invited by the Chairperson.

Members Present: 18

Meeting Agendas:

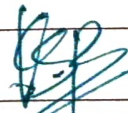
1. Review on the IQAC Initiatives of the first quarterly session.
2. Plan of Action (PoA) for the second quarterly session.

Discussion/Decision/Resolution:

Agenda – 1: Review on the IQAC Initiatives of the second quarterly session.

The functions of the IQAC for the second quarter of the 2025-2026 session was deeply appreciated by the Chairperson & other members followed by a detailed report submitted by the IQAC coordinators as listed below.

Internal Quality Assurance Cell (IQAC)s Quality Initiatives (Second Quarter 2025-2026)		
Student-teachers Domain	Teacher-educators Domain	Academic Domain
National Teachers' Celebration on 05.09.2025	Five Days State Level Workshop on 03.11.2025	Parent Teacher Association (PTA) Meeting on 15.09.2025
COIL Orientation on 15.09.2025		Parent Teacher Association (PTA) Meeting on 16.09.2025
Students' Council – Meet the Candidate on 15.09.2025		'Book Donation' to AUP School, Perinkulam on 23.09.2025
Students' Union Election on 16.09.2025		Terminal Test of Semester-1 Commenced on 06.10.2025
Symposium: COIL Project on 16.09.2025 and Inagurated on 23.09.2025.		Volunteer Service at Alathur Sub-district Science Fest 2025 on 15.10.2025
COIL Project Session-1-4 on 30.09.2025 to 21.10.2025		
Students Induction Programme (SIP) on 05.11.2025		
Innovative Programme on Effective use of digital platforms 05.11.2025		
Mission SPANDAN - Campaign on 05.11.2025		


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INTERNAL QUALITY ASSURANCE CELL (IQAC) (2025 – 2026)

Agenda – 2: Plan of Action (PoA) for the third quarterly session.

It was decided to conduct the following quality academic initiatives for the second quarter of the session 2025-2026 ie. December 2025 to February, 2026.

1. Kerala Institutional Ranking Framework (KIRF).
2. National Priority Programmes.
3. Continuous Internal Evaluation (CIE).
4. Merit Scholarship Programme.
5. Community-based outreach activities.
6. Infrastructural development.
7. NAAC – AQAR Audit.
8. Website Updation.
9. Review on Value-added courses.
10. Review on Students' Self-study.
11. Academic Administrative Audit on Minutes of Meetings by different cells.
12. Programmes related to MoUs / Collaborations / Linkages.



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Principal
PRINCIPAL
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Members:

1. Dr. Vijayan V Anand, (Director, BSS Institutions, Management Member) online
2. Mr.C.Balachandran, (President, BSS Education Society, Management Member) online
3. Mrs.Neema Surendran, (Assistant Professor in English Education, Coordinator) *Neema*
4. Mr.Charles F, (Assistant Professor in General Education, Coordinator)
5. Dr.Janitha S, (Assistant Professor in Mathematics Education, Member)
6. Mrs.Rami V M, (Assistant Professor in Commerce Education, Member) *Rami*
7. Mrs.Meera T N, (Assistant Professor in Social Science Education, Member) *Meera*
8. Mrs.Jini M George, (Assistant Professor in General Education, Member)
9. Mr.Prijith E P, (Assistant Professor in Physical Science Education, Member)
10. Miss.Shalabha B, (Assistant Professor in ICT Education, Member) *Shalabha*
11. Mr.Santhosh V, (Assistant Professor in Physical Education, Member) *Santhosh*
12. Mr.Sagardas P H, (Assistant Professor in Art Education, Member) *Sagardas*
13. Miss Ardra Haridas, (Students Union Chairperson (2024-2026) Students' Nominee) *Ardra*
14. Mr.Manikkuttan, (Office Superintendent, Senior Administrative Officer) online
15. Mr.E B Ramesh, (Chairman, Daya Charitable Trust, Local Trust Nominee) online
16. Miss.Aparna Anilkumar, (Students Union Chairperson (2023-2025) Alumni Nominee) online
17. Mr.Ramdas G, (Parents Teachers Association Member, Stakeholders' Nominee) online

**INTERNAL QUALITY ASSURANCE CELL (IQAC)****(2025 – 2026)****ACTION TAKEN REPORT (ATR)**

Date: 04.03.2026

Action Taken Report (ATR) over the agendas discussed, decided and resolute during the meeting held on 7th November, 2025.

Agenda – 2: Plan of Action (PoA) for the second quarterly session.

Kerala Institutional Ranking Framework (KIRF).	Our institution successfully submitted the data mandatorily required for the Kerala Institutional Ranking Framework (KIRF), The Kerala State Higher Education Council, Department of Higher Education, Government of Kerala for the academic year 2024-2025 on 10th December, 2025.
National Priority Programmes.	- The Internal Quality Assurance Cell (IQAC) and Project Harit Ghar in association with Kerala State Electricity Board (KSEB), Pathripala jointly organized 'Energy Conservation Day' on 15th December, 2025. A special keynote address delivered by Sri.K.Premkumar, Assistant Engineer, KSEB, Pathripala on the topic of 'Energy Conservation and Climate Change' under the theme of "Energy Efficient India – Mission Life for Environment". - Celebrated our Indian Nations Republic Day on 26th January, 2026 with the theme of '150 years of vande madharam'.
Continuous Internal Evaluation (CIE).	- Conducted Model Option Viva-voce for the batch 2024-2026 on 14th January, 2026. - Examination Cell has conducted Model Chairman Viva-voce for the batch 2024-2026 on 16th January, 2026. 52 student-teachers attended the model viva. Dr.K.S.Balambika, the principal mam conducted the chairman viva. - Conducted Terminal Test-1 for the batch 2024-2026 of Semester-IV commenced from 4th February, 2026 scheduled at forenoon with two hours duration.
Merit Scholarship Programme.	Organized Manava Seva Madhava Seva – Merit scholarship programme for the academic year 2025-2026 on 9th February, 2026 in collaboration with the Ramuni Paniker Trust, Barcelona, Spain.

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Community-based outreach activities.	- Organized a school visit programme under the course Edu 07: Facilitating Learning based on the tasks and assignments viz., Constructing Sociograms based on an elementary classroom group and a secondary classroom group and comparing them. and conducting a study on style preferences in learning in a group of 15-20 children using any tool on learning style for the batch 2025-2027 on 13th February, 2026. - Under Edu. 404 Educational Tour has organized aimed to provide an exposure to our students to study and appreciate. It is an exposure trip to Ooty which is the place with educational or historical importance on 17th February, 2026 for the 2024-2026 batch students. The expected outcome included providing situations for our student-teachers to learn and get acquainted with the process of organizing /conducting a study tour/field trip and understanding the environment around. - Out student-teachers of 2024-2026 batch visited a special school related to the task and assignment of Edu 12: Creating an Inclusive School at 'Yakara-Palakkad' Sravana Samsara Higher Secondary School.
Infrastructural development.	It was decided to get an opinion with a structural engineer regarding construction of a rest room in the 3rd floor.
NAAC – AQAR Audit.	All the teacher-educators submitted their workdone report on AQAR 2025-2026 to the Principal mam.
Website Updation.	Website updated upto the second quarter of the session 2025-2026.
Review on Value-added courses.	It was decided to offer one value-added course as like the previous session 2024-2025.
Review on Students' Self-study.	Respective Optional teacher-educators are given the responsibility.
Academic Administrative Audit on Minutes of Meetings by different cells.	Different minutes of meetings documents related to BSS – Cells / Committees / Association / Union were scrutinized and acknowledged by the Principal mam.



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

(2025 – 2026)

Programmes related
to MoUs /
Collaborations /
Linkages.

- Mrs. Neema Surendran, Assistant Professor in English Education has attended the Practical Examination and viva-voce conducted by the University of Calicut for the batch 2024-2026 at CUTEC, Koduvayur on 12th and 13th January, 2026.
- Mrs. Rasmi V M, Assistant Professor in Commerce Education has attended the Practical Examination and viva-voce conducted by the University of Calicut for the batch 2024-2026 at Guards B.Ed Training College, Kuzalmanam, Palakkad on 13th and 14th January, 2026.
- Organized Manava Seva Madhava Seva – Merit scholarship programme for the academic year 2025-2026 on 9th February, 2026 in collaboration with the Ramuni Paniker Trust, Barcelona, Spain.



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Co-ordinators
Internal Quality Assurance Cell