



BRAHMANANDA SWAMY SIVAYOGI (BSS) B.Ed TRAINING COLLEGE

NAAC Accredited B++ Grade with CGPA 2.85 (1st Cycle)
Kerala Institutional Ranking Framework (KIRF) Rank Band-1
(Recognised by NCTE, New Delhi & Affiliated to the University of Calicut)
ALATHUR, PALAKKAD-678541.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

(2025 – 2026)
MEETING NOTICE

Date: 18.08.2025

Circular No.: BSS-IQAC / 032 / 2025-2026

Dear Teacher-Educators,

Greetings from BSS-IQAC. This is to invite you for the Internal Quality Assurance Cell official blended mode Meeting to be held on 19th August, 2025 at 10:00 am in the Principal's Chamber.

The Agendas for the Meeting will be,

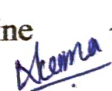
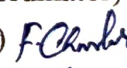
1. Review on the IQAC Initiatives of the first quarterly session.
2. Plan of Action (PoA) for the second quarterly session.

The Committee need your valuable presence to give us valid suggestions. Thanking you in anticipation.




Principal
PRINCIPAL,
B. S. S. B.Ed, Training College
Alathur (PO), Palakkad-Dt
Kerala - 678 541

Members:

1. Dr. Vijayan V Anand, (Director, BSS Institutions, Management Member) online
2. Mr.C.Balachandran, (President, BSS Education Society, Management Member) online
3. Mrs.Neema Surendran, (Assistant Professor in English Education, Coordinator) 
4. Mr.Charles F, (Assistant Professor in General Education, Coordinator) 
5. Dr.Janitha S, (Assistant Professor in Mathematics Education, Member) 
6. Mrs.Rami V M, (Assistant Professor in Commerce Education, Member) 
7. Mrs.Meera T N, (Assistant Professor in Social Science Education, Member) 
8. Mrs.Jini M George, (Assistant Professor in General Education, Member) 
9. Mr.Prijith E P, (Assistant Professor in Physical Science Education, Member) 
10. Miss.Shalabha B, (Assistant Professor in ICT Education, Member) 
11. Mr.Santhosh V, (Assistant Professor in Physical Education, Member) 
12. Mr.Sagardas P H, (Assistant Professor in Art Education, Member) 
13. Miss Ardra Haridas, (Students Union Chairperson (2024-2026) Students' Nominee) 
14. Mr.Manikkuttan, (Office Superintendent, Senior Administrative Officer) online
15. Mr.E B Ramesh, (Chairman, Daya Charitable Trust, Local Trust Nominee) online
16. Miss.Aparna Anilkumar, (Students Union Chairperson (2023-2025) Alumni Nominee) online
17. Mr.Ramdas G, (Parents Teachers Association Member, Stakeholders' Nominee) online



INTERNAL QUALITY ASSURANCE CELL (IQAC)
(2025 – 2026)

MINUTES OF MEETING

Date: 19.08.2025

The official Internal Quality Assurance Cell (IQAC) blended mode meeting for the academic session 2025-2026 was held on 19th August, 2025 at 10:00am in the Principal's chamber headed by our Principal Dr.K.S.Balambika mam, the Chairperson of BSS-IQAC.

The meeting commenced with the Guruvandanam followed by all the committee members were invited by the Chairperson.

Members Present: 18

Meeting Agendas:

1. Review on the IQAC Initiatives of the first quarterly session.
2. Plan of Action (PoA) for the second quarterly session.

Discussion/Decision/Resolution:

Agenda – 1: Review on the IQAC Initiatives of the first quarterly session.

The functions of the IQAC for the first quarter of the 2025-2026 session was deeply appreciated by the Chairperson & other members followed by a detailed report submitted by the IQAC coordinators as listed below.

Internal Quality Assurance Cell (IQAC)s Quality Initiatives (First Quarter 2025-2026)		
Student-teachers Domain	Teacher-educators Domain	Academic Domain
Symposium on International Project 03.06.2025	Orientation Workshop on SWAYAM 11.06.2025	Commencement of School Internship 18.06.2025
Intercollegiate Debate Competition 09.06.2025	Staff Orientation Programme on 11.07.2025	Supervision of School Internship – Phase 1 (24 th to 26.06.2025)
Group Discussion 'UNCHAIN' 26.06.2025	Professional Development Programme (PDP) on 16.07.2025	Admission and Entry-level test – 30.06.2025
Honorarium from the District Collector on 02.07.2025	Faculty Development Programme (FDP) on 16.07.2025	Parent Teacher Meeting 30.06.2025
Students Induction Programme on 21.07.2025	Financial Management – Tips for Teachers on 04.08.2025	Inauguration of New Cells & Committee on 11.07.2025
Students Induction Programme on 23.07.2025		Supervision of School Internship – Phase 2 on 31.07.2025
Talents Day on 25.07.2025		Inauguration of Anti-ragging Week on 11.08.2025
Visit to 50 Years of History Institution Task on 31.07.2025		All India Survey on Higher Education (AISHE) on 13.08.2025
Skill Development Programme on '21 st Century Skills on 11.08.2025		
Student Induction Programme Day-4 on 12.08.2025		


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INTERNAL QUALITY ASSURANCE CELL (IQAC) (2025 – 2026)

Agenda – 2: Plan of Action (PoA) for the second quarterly session.

It was decided to conduct the following quality academic initiatives for the second quarter of the session 2025-2026.

1. Commencement of the International Project.
2. Parent-Teacher Association (PTA) Meeting.
3. Students' Union Election 2025-2027 Batch.
4. Continuous Internal Evaluation (CIE).
5. Community-based outreach activities.
6. Programmes in connection with MoUs / Collaborations / Linkages.
7. Faculty Development Programmes.
8. Students' Orientation Programme on Even Semesters.
9. Seminars / Workshops.
10. Lift Facility in the Campus.
11. Establishment of ITEP.
12. National Priority Programmes.



[Signature]

Principal
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

(2025 – 2026)

ACTION TAKEN REPORT (ATR)

Date: 05.12.2025

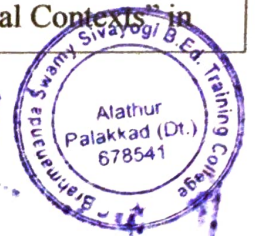
Action Taken Report (ATR) over the agendas discussed, decided and resolute during the meeting held on 19th August, 2025.

Agenda – 2: Plan of Action (PoA) for the second quarterly session.

Commencement of the International Project.

- Orientation on Collaborative Online International Learning (COIL) in Teacher Education: Exploring Indian and Catalan Educational Context was given to our 2025-2027 batch student-teachers by Charles F, Project Leader on 15th September, 2025.
- A symposium on 'Collaborative Online International Learning (COIL) in Teacher Education: Exploring Indian and Catalan Educational Context' was held on 16th September, 2025. The second meeting of the International Project of Brahmananda Swamy Sivayogi (BSS) B.Ed Training College, India and the University of Girona, Catalonia, Spain, where the size of larger groups, timings of the online project and platform of the project were discussed.
- Officially inaugurated Collaborative Online International Project (COIL) for the academic year 2025-2026 by our principal Dr.K.S.Balambika mam on 23rd September, 2025.
- "Collaborative Online International Learning (COIL) in Teacher Education: Exploring Indian and Catalan Educational Contexts" in collaboration with the University of Girona, session-1 for the academic year 2025-2026 was on 30th September, 2025. The session-1 was icebreaker and planning with the outcome of establish interpersonal connections and lay the foundation for intercultural collaboration. 52 B.Ed student-teachers and 52 University of Girona student-teachers were benefited.
- "Collaborative Online International Learning (COIL) in Teacher Education: Exploring Indian and Catalan Educational Contexts" in


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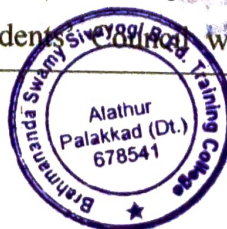
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	collaboration with the University of Girona, session-2 for the academic year 2025-2026 was on 7th October, 2025. The session-2 was Sharing Initial Perspectives with the outcome of Exploring the topic through personal, cultural, and contextual lenses. 52 BSS student-teachers and University of Girona student-teachers were benefited. • “Collaborative Online International Learning (COIL) in Teacher Education: Exploring Indian and Catalan Educational Contexts” in collaboration with the University of Girona, session-3 for the academic year 2025-2026 was on 14th October, 2025. The session-3 was Critical Discussion and Structuring Content with the outcome of Engaging in a grounded, academic discussion informed by relevant literature. 52 BSS student-teachers and 52 University of Girona student-teachers were benefited. • “Collaborative Online International Learning (COIL) in Teacher Education: Exploring Indian and Catalan Educational Contexts” in collaboration with the University of Girona, session-4 for the academic year 2025-2026 was on 21st October, 2025. The session-4 was Video Production and Final Coordination with the outcome of Finalize content and produce a collaborative video presentation. 52 BSS student-teachers and 52 University of Girona student-teachers were benefited.
Parent-Teacher Association (PTA) Meeting.	• Parent Teacher Association (PTA) meeting was held on 15th September, 2025. Parents of Department of Social Science were participated in the meeting headed by our Principal mam Dr. K.S.Balambika. • Parent Teacher Association (PTA) meeting was held on 15th September, 2025. Parents of Departments of Commerce and English were participated in the meeting headed by our Principal mam Dr. K.S.Balambika.
Students' Union Election 2025-2027 Batch.	• ‘Meet the Candidate’ session as a part of Students' Election for the 2025-2027 batch Students' Union was held on 15th September,

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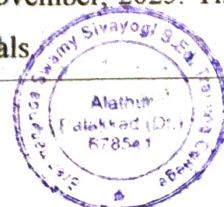


INTERNAL QUALITY ASSURANCE CELL (IQAC)

(2025 – 2026)

	2025 at 01:40 pm in the wisdom hall. The nominees were given sixty seconds to deliver their election voice-over. Students Union Election for the batch 2025-2027 was held on 16th September, 2025. 21 student-teachers were nominated for the seven different positions in the students' union.
Continuous Internal Evaluation (CIE).	- Terminal Test-1 of Semester-1 for the academic year 2025-2026 commenced on 6th October, 2025 with the core objective of 'continuous internal evaluation' in the five different courses viz. EDU 01-05. The fifty percent of the portions considered for the terminal test. - Out college conducted Model Examination for the semester-I of the batch 2025-2027 commenced from 11th November, 2025 by the Examination cell.
Community-based outreach activities.	- Commerce- Department in association with Library Committee organized 'Book Donation' as charity programme on 23rd September, 2025. All five departments donated books related to kids' education. Total 57 books collected viz 21 from English Department, 4 from Mathematics Department, 14 from Commerce Department, 11 from Social Science Department and 7 from Physical Science Department and donated to AUP School, Perinkulam. - Our 52 student-teachers of 2025-2027 batch were undergone volunteer service during the third day of Alathur Sub-district School Science Fest organized by Kerala General Education Department on 15th October, 2025. Our student-teachers volunteered as organizers, judges, coordinators in the officials. - Our student-teachers participated in the 'SPANDAN' – Spiritual Partnership Against Narcotic Drug Abuse – Nationwide with the memorandum of understanding of Prajapita Brahma Kumaris Ishwariya Vishwa Vidyalaya, Palakkad on 5th November, 2025. The campaign focused on drug menace and its remedials.


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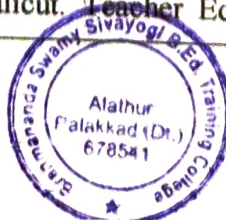
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	As community based curricular transaction, we arranged an outing to our 2024-2026 batch student-teachers on 18th November, 2025. All our students enjoyed watching a movie in the theatre at Alathur.
Programmes in connection with MoUs / Collaborations / Linkages.	Three Master of Education scholars from Institute of Advanced Study in Education, Thrissur were allowed to undergo Internship in the Optional courses viz. Physical Science and Social Science from 21st October, 2025. The duration of the internship is 10 working days.
Faculty Development Programmes.	Our teaching staff Mr.Prijith E P, Assistant Professor in Physical Science Education participated in the five-day State Level workshop on 'OBE Training Initiative for Teacher Education Colleges' as part of the PM USHA (Pradhan Mantri Uchchatar Shiksha Abhiyan) Scheme organized by Department of Education, University of Calicut from 3rd to 7th November, 2025 at the Teaching Learning Centre of the University.
Students' Orientation Programme on Even Semesters.	Our college conducted Student Induction Programme (SIP) on Semester IV on 5th November, 2025 organized by the Internal Quality Assurance Cell (IQAC) in association with the Academic Development Cell (ADC) with the core objective of 'familiarizing the curriculum transactions of semester IV'.
Seminars / Workshops.	'Effective use of digital platforms in education' programme was organised on 5th November, 2025 by the Master of Education Internship trainees where the effective use of Canva and Google Forms were demonstrated to our students. - Workshop on Outcome Based Education (OBE) was organized by the Internal Quality Assurance Cell (IQAC) in association with the Academic Development Cell (ADC) on 20th November, 2025. Mr.Prijith E P, Assistant Professor in Physical Science Education acted as resource person who attended the workshop at the University of Calicut. Teacher Educators were oriented about the

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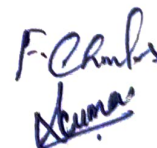
INTERNAL QUALITY ASSURANCE CELL (IQAC) (2025 – 2026)

	outcome-based education followed by given a worksheet on B.Ed pedagogy redesigning.
Lift Facility in the Campus.	It was decided to take necessary steps shortly.
Establishment of ITEP.	It was decided to apply an ITEP in the upcoming session.
National Priority Programmes.	- Celebrated virtual National Teachers' Day on 5th September, 2025. A wonderful video presentation was released by our Principal mam which stated the respect and affection of our student-teachers towards their teachers. The video presentation was prepared by the student-teachers of department of Commerce. - Celebrated offline National Teachers' Day on 8th September, 2025. Teachers' Day special keynote address delivered by our Principal, Dr.K.S.Balambika mam by highlighting the nobility of the profession followed by Teachers' Day token of love was distributed to all the teachers by the student-teachers. - Our institution celebrated 'Constitution Day' on 26th November, 2025 with the theme of 'Our Constitution: India's Voice, India's Pride, India's Power!' and 'One Nation, One Constitution, One Proud India'. In this regard, Department of Physical Science had organized a debate on the topic of 'The effectiveness of our legal system' at the wisdom hall.




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Co-ordinators

Internal Quality Assurance Cell