



CIRCULAR

Circular No. : B.S. - IBAC / 010 / 2022 - 2023

Date : 18.11.2022

Dear Teacher-educators, Greetings.

This is to inform you that, there will be an official meeting of IBAC on 19th November, 2022 at 12:00 p.m in the Principal's Chamber.

Meeting Agendas :

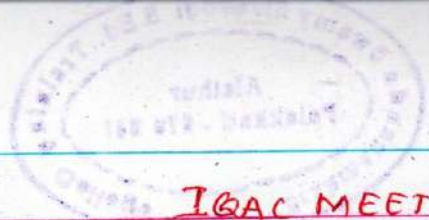
1. IBAC Composition
2. Academic Development Committee (ADC)
3. College Development Committee (CDC)
4. Student Development Committee (SDC)
5. Parent-Teacher Association (PTA)
6. Discipline Committee
7. Library Committee
8. Staff Welfare Committee
9. Women Empowerment Committee
10. Admission cell
11. Anti-ragging cell
12. Examination cell
13. Placement cell
14. Alumni Association
15. Health and Yoga club
16. Students' council

→ Selection of co-ordinators and members and documentation.
Action Taken Reports



Handwritten signatures and initials, including one that appears to be 'F. Chandy'.

PRINCIPAL,
B. S. B. B.Ed. Training College,
Alathur (PO), Palakkad-Dt
Kerala - 678 541.

IQAC MEETING

Date: 19.11.2022

An official IQAC meeting was held on 19th November, 2022 in the Principal's Chamber at 04:00 p.m headed by Dr. K.S. Balambika, Principal.

Minutes of Meeting

Members Present : 10

Decisions / Discussions / Resolutions :Agenda 1 - IQAC composition

- ✓ It is decided to remain the composition of the IQAC as decided by the Agenda-5 of the meeting dated 22.10.21 and Agenda-1 of the meeting dated 08.07.2022 and Agenda-1 of the meeting dated 02.11.2022, except student nominees.
- ✓ It is decided to have the following student-nominee and Alumni nominee as detailed below for the academic year 2022-2023.

| | |
|--|--|
| ARATHI B K SENIOR STUDENT ENGLISH OPTIONAL STUDENT NOMINEE MEMBER-IQAC | AJILA RAI JUNIOR STUDENT PHYSICAL SCIENCE OPTIONAL STUDENT NOMINEE MEMBER-IQAC |
| Smt. GIPIKA R ALUMNI NOMINEE MEMBER-IQAC | Smt. SMRITHY M NAIR ALUMNI NOMINEE MEMBER-IQAC |

Students Grievance Redressal Committee:

Co-ordinators : SMT MEERA IN and SMT NEEMA SURENDRAN

Frequency of Meeting: Minimum once in a year



Agenda-2: Academic Development Committee

- ✓ It is decided to rename the Curriculum Committee into Academic Development Committee (ADC) from 2022-2023 onwards
- ✓ Co-ordinator: Sri CHARLES F
Assistant Professor in Mathematics Education
- ✓ Frequency of the meeting: Minimum one meeting in each semester.

Agenda-3: College Development Committee

- ✓ It is decided to rename the Governing Body into College Development Committee (CDC) from the academic year 2022-2023.
- ✓ Convener: Dr. K.S. BACAMBIKA, PRINCIPAL
- ✓ Frequency of meeting: Once in an academic year.

Agenda-4: Student Development Committee

- ✓ It is decided to integrate the SC/ST/PWD Committee and Student Welfare Committee and rename it as Student Development Committee (SDC) from the academic year 2022-2023.
- ✓ Co-ordinator: Sri. SANTHOSH T
Assistant Professor in General Education
- ✓ Frequency of Meeting: Monthly once

Agenda-5: Parent-Teacher Association

- ✓ Convener: Smt. RASMI V M
Assistant Professor in Commerce Education
- ✓ Frequency of meeting: Once in a year

Agenda-6: Discipline Committee

- ✓ Co-ordinators: Smt. RASMI V M, Assistant Professor
Sri. CHARLES F, Assistant Professor
- ✓ Frequency of meeting: One meeting in each semester



Agenda-7: Library Committee

co-ordinator: SMT. JINI M GEORGE

Assistant Professor in General Education

Frequency of Meeting - Once in a year.

Agenda-8: Staff Welfare Committee

co-ordinator: Sri SANTHOSH T

Assistant Professor in General Education

Frequency of Meeting: Minimum one in a year

Agenda-9: Women Empowerment Committee

co-ordinator: SMT. JINI M GEORGE

Assistant Professor in General Education

Frequency of Meeting: Minimum once in a year

Agenda-10: Admission cell

Co-ordinators: SMT RASMI V M, Assistant Professor

SMT NEEMA SURENDRAN, Assistant Professor

Frequency of Meeting: Twice in a year (Before and after admission)

Agenda-11: Anti-ragging cell

co-ordinator: SMT MEERA T N

Assistant Professor in Social Science Education

Frequency of meeting: Minimum once in a year

Agenda-12: Examination cell

Co-ordinator: SMT NEEMA SURENDRAN

Assistant Professor in English Language Education

Frequency of meeting: Before and after every test and University examination



Agenda - 13 : Placement Cell

Co-ordinator : SMT MEERA T N

Frequency of meeting : Minimum once in a year

Agenda - 14 : Alumni Association

Co-ordinators : SMT MEERA T N , Assistant Professor

SRI PRIJITH E P , Assistant Professor

Frequency of meeting : Minimum once in a year (end of semester)

Agenda - 15 : NAAC Committee

Co-ordinators : SMT RASMI Y M , Assistant Professor

SRI SANTHOSH T , Assistant Professor



VSP
PRINCIPAL,
B.S.S. B.Ed. Training College,
Alathur (PO), Palakkad-Dt
Kerala - 678 541

Smt Rasmi Y M

Smt Meera T N

Smt Neema Jmendrao

Smt Jini M George

Sri Santhosh T

Sri Prijith E P

Sri Charles F

Sri Santhosh V

Ms Salabha B

Sri Sagardas P H

[Handwritten signatures and initials]
Smt Rasmi
Smt Meera
Smt Jini
Sri Santhosh
Sri Prijith
Sri Charles
Sri Santhosh
Ms Salabha
Sri Sagardas