



लोकः समस्ताः सुखिनो भवन्तु

BRAHMANANDA SWAMI SIVAYOGI B.Ed TRAINING COLLEGE

Recognised by NCTE & Affiliated to the University of Calicut
NAAC Accredited B++ Grade with 2.85 CGPA (1st Cycle)

Date :

Students Development Committee (BSS-SDC)

Protection and assurance of human rights are necessary for the all-round development of students. Academic progress can only happen in an environment where a student is assured of righteousness and equality. To this end, our BSS B. Ed. Training College has constituted a Student Development Committee (BSS-SDC). The BSS-SDC aims to understand and rectify the student's grievances. Student Development Committees (SDC) have been established to facilitate the holistic development of all students at the institution. The committee also assists students with issues and difficulties in various areas related to their day-to-day lives.

BSS-SDC Policy

Strong principles and ethics are inextricably intertwined with the vision and mission of the institution. Student grievances are addressed effectively through an active Students Development Committee. A three-mode student grievance mechanism is in place to solve any academic and administrative-related complaints. Ragging and sexual harassment are not tolerated by the institution. Strict adherence to norms stipulated by the Government regarding ragging and sexual harassment. All students are bound by the code of conduct of the institution. The institution recognizes the right of a student to dissent and to fight for the legitimate rights of students. Abuse on social networking sites will be strongly dealt with. Any student detected in any incriminating situation both inside and outside the campus shall be reprimanded and counselled. Students found violating the code of conduct shall be given a fair hearing at the institution level and shall be suspended/dismissed only if deemed necessary.



PRINCIPAL,
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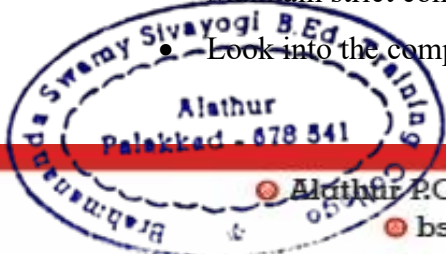
BSS-SDC Objectives

The main objective of the SDC is to ensure an amicable and accountable attitude among the staff towards the students to uphold harmony in the institution. The objectives of the SDC are:

- To uphold the dignity of the institution by ensuring a conflict-free atmosphere in the institution through promoting cordial Student-Student relationships and Student-teacher relationships etc.
- To encourage the students to express their grievances/problems freely and frankly, without any fear of being victimized.
- To progress a step-by-step structure to resolve the grievances of students.
- To care for students discriminatorily underprivileged
- To guarantee that the staff of the institution are reactive, responsible, and polite in dealing with the students
- To provide quick and effective redressal of students' grievances in an unbiased and just manner
- To create awareness of the availability of members for students to report grievances.
- To investigate the cause of grievances
- To ensure an effectual solution depending upon the gravity of the grievance.

Functions of BSS-SDC

- Accept written grievances from students.
- Create and implement a mechanism to handle the reported grievances
- Forward the findings to the management if necessary for further action.
- To listen, record, and scrutinize the grievances submitted to them by the students and take necessary steps immediately
- Represent the grievances to the concerned section which may include maintenance, academic, amenities, administration, school internship, community, etc.
- Convene periodic meetings to discuss whether the grievances have been settled.
- Make a follow-up of these matters at regular intervals till their final disposal
- Maintain strict confidentiality, if necessary
- Look into the complaints lodged by any student, and judge their merit.



[Handwritten Signature]

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BSS-SDC Procedure - The Complaint Lodging Mechanism

Mode 1-Optional Teacher or Mentor

- The grievances shall be addressed to the optional teacher concerned or mentor of the option.

Mode 2-Suggestion Box

- Students shall drop their grievances in the institution's suggestion box.

Mode 3-The principal

- Students shall directly contact the principal of the institution and lodge their grievances or complaints

BSS-SDC-Action Taken Mechanism

- It is advised that, if possible, the problem-solving should be given priority and should be resolved immediately or at least within 7 days.
- Matters which have deadlines should be given the highest priority

Extraordinary of BSS-SDC

- In case of grievances against any member of the committee, that member will be excluded during the discussions.

Exclusions of BSS-SDC

- Decisions of the College Development Committee, Academic Development Committee, and other Administrative or Academic Committees.
- Decisions about awards, scholarships, fee concessions, medals, etc
- Decisions made by the University about disciplinary matters and misconduct.
- Decisions of the University about admissions in any courses offered by the Institute.
- Decisions by the competent authority on assessment and examination results.



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BSS-SDC Composition

Chairperson	Principal
Co-ordinators	Jini M George (Asst. Prof. in General Education)
Staff in charge	All Teaching Staffs
Students Representatives	College Union Members



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