

Circular.

Circular No: BSS - IQAC/005/2021 - 2022.

Date : 08.03.2022.

This is to inform you that, there will be an official meeting on 4th March, 2022 in the Principal's chamber at 04.30 pm. Hence, the faculty members are informed to attend the meeting.

Meeting Agendas :

1. Model Practical Examination
2. Model Written Examination
3. University Examination
4. Outreach Activities.
5. Building renovation, augmentation, repair and new construction.



BSP
 PRINCIPAL,
 B.S.S. B.Ed. Training College,
 Alathur (PO), Palakkad-District,
 Kerala - 678 841.

[Signature]
 Prithvi
[Signature]
 Meena
[Signature]

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20 Minutes of Meeting

Date : 04.03.2022.



An official faculty meeting was held on 4th March 2022 at 4.30 pm in the Principal's chamber headed by Dr. K S Sankaranarayanan Principal, BSS Training college.

Meeting Agendas :

1. Model practical Examination
2. Model written Examination
3. University Examination
4. Out reach activities
5. Building renovation, repair and new construction.
6. NAAC.

Agenda 1 - Model Practical Examination

* It is decided to conduct a model University Practical examination in the second week of March, 2022.

Agenda 2 - Model Written Examination

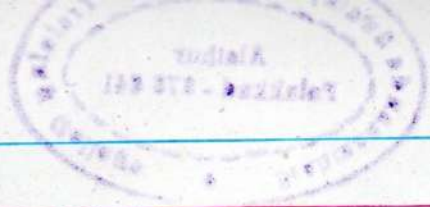
* It is decided to conduct a model University examination in the second week of March 2022.

Agenda 3 - University Examination

* It is expected that the junior's University examinations will be in the month of April, 2022 and senior University examinations in the month of June, 2022.

Agenda 4 - Outreach Activities

* It is decided to conduct one outreach programme in the month of May, 2022.



Agenda 5 - Building renovation, augmentation, repair and new construction.

* It is decided to send a brief proposal to the management to equip all the classrooms with ICT - enabled classrooms renovation of the Principal's Chamber, staff rooms, office room, sick room and laboratories.

* It is also decided to send a brief proposal to the management to construct new restrooms for student - teachers, a sick room for first aid, one rest room in the Principal's chamber and staff rooms respectively.

Agenda - 6 - NAAC

* It is decided to submit our IIR (Institutional Information for Quality Assessment) in the month of August 2022.

* It is decided to conduct most frequent NAAC meetings regarding duty allotment, metric incharge, etc.

Members

Smt. Rasmī VM

Smt. Meera TN

Smt. Neema Sureshnan

Smt. Jini M. George

Shri. Santhosh T.

Shri. Prifithu C.P

Shri. Sagar Das

Ms. Subha B.

[Handwritten signatures and initials of the members listed above]

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PRINCIPAL,
A.S.S. B.Ed. Training College,
Alathur (PO), Palakkad-Dt,
Kerala - 678 541.

Action Taken Report

Agenda	Action taken.
* Model Practical Examination	* All the teachers are instructed to submit their internal evaluation to the Principal man.
* Model written Examination	* All the teachers are instructed to submit the question paper to the examination cell in-charge i.e Smt. Neema Susendran, co-ordinator, Examination cell.
* University Examination	* All the teachers are instructed to complete the remaining portions before the model examination. Also all teachers are instructed to take special care on those who struggle with academic performance.
* Outreach Activities	* Smt. Neema Susendran, Assist. Prof. in English has given the in-charge.
* Building renovation, augmentation, repair and new construction	* Brief proposal and need report was submitted to the management by the principal man.
* NAAC	* All the NAAC members are instructed to prepare the document evidences and data related to their metrics with the approval of the Principal before July, 2024.